

MACQUARIE FOOTBALL LIMITED      A.C.N. 050 293 153  
NEWCASTLE FOOTBALL LIMITED      A.C.N. 052 054 163  
HUNTER VALLEY FOOTBALL INCORPORATED

## **REGULATION B**

# **ZONE ASSOCIATION COMPETITIONS AND ADMINISTRATION**

Issued by the Joint Board of Directors of Macquarie Football Limited, Newcastle Football Limited and Hunter Valley Football Incorporated.

Issued      February 2018  
Review     January 2019

## **LIST OF CONTENTS**

- B01 ZONE ASSOCIATION COMPETITIONS
- B02 NAME AND STRUCTURE OF COMPETITIONS
- B03 FINAL SERIES COMPETITION & STRUCTURE
- B04 SPECIAL COMPETITION(S)
- B05 THE OBJECTS OF THE COMPETITIONS
  
- B06 COST OF OPERATING THE COMPETITIONS
- B07 POLICY AND DISCIPLINARY MATTERS
- B08 AUTHORITY/JURISDICTION OVER A COMPETITION MEMBER
- B09 ADMINISTRATION OF THE COMPETITIONS
- B10 NOMINATION FOR MEMBERSHIP OF THE COMPETITIONS
  
- B11 TEAM REGISTRATIONS
- B12 TEAM GRADING
- B13 MEMBER WITH TEAMS IN SAME COMPETITIONS
- B14 A COMPETITION MEMBER
- B15 DEVELOPMENT STATUS
  
- B16 MEMBER APPLYING TO COMPETE IN OTHER COMPETITIONS
- B17 APPLICATION FOR EXTENSION OF TIME TO PAY
- B18 UNFINANCIAL COMPETITION MEMBERS
- B19 MEDICAL, HOSPITAL AND AMBULANCE SERVICE
- B20 PROMOTION AND RELEGATION
  
- B21 RESTRICTIONS ON A CLUB NOT INCORPORATED
- B22 SPONSORSHIP OF THE COMPETITIONS
- B23 TEAM WITHDRAWAL FROM COMPETITIONS AND FINAL SERIES
- B24 COMMITTEES ESTABLISHED BY THE ZONE ASSOCIATION
- B25 ZONE TECHNICAL DIRECTOR / MANAGER (COACHING/DEVELOPMENT)
  
- B26 ZONES COMPETITION ADMINISTRATOR - DISCIPLINARY
- B27 ZONES CHAIRPERSON OF THE DISCIPLINARY COMMITTEE
- B28 ZONES CHAIRPERSON OF THE APPEALS BOARD
- B29 ZONE ASSOCIATION FIXTURES OFFICER
- B30 ZONE ASSOCIATION REGISTRAR
  
- B31 ZONE ASSOCIATION OFFICIALS - OTHER
- B32 ZONE ASSOCIATION DELEGATES

## B01 ZONE ASSOCIATION COMPETITIONS

The Zone Association shall, in pursuance of the authority vested in it by the Constitution & By-Laws of the Zone Association and the approval and sanction of NNSW Football and FFA, subject to these Regulations, conduct football Competitions for its Members and Participants; such Competitions shall be determined from time to time by the Directors of the Zone Association.

The Competitions conducted may be the product of a Joint Board decision to conduct such Competitions between Members of the three Associations.

## B02 NAME AND STRUCTURE OF COMPETITIONS

The Name of the Competitions shall be the Joint Macquarie/Newcastle /Hunter Valley Football Zone Competition; or the individual Zone Association Competition (hereinafter called the Competition) for various Divisions and/or Age Grades as determined by the Directors of the Zone Association or the Joint Board of Directors of the Zone Associations from time to time, providing nothing hereafter shall prevent the Directors of the Zone Association or Joint Board of Directors of the Zone Associations from changing a Competition name to accommodate different circumstances and/or sponsors. At the time of adoption of these Regulations the Competitions are as follows:

### (a) ZONE FOOTBALL LEAGUE (ZFL) PREMIER LEAGUE (PL) COMPETITION

This Competition is a Joint Competition consisting of a number of Members of the Zones as determined annually with each Member being responsible to field three (3) Senior Grade Teams, First Grade, Reserve Grade and Third Grade; such teams as the Zones may determine from time to time. There is no restriction on a Player in any grade **except for Finals Series Fixtures for which qualifications apply**. Competitions shall be arranged to find a Premier and a Grand Final Winner in each Grade. Promotion and relegation shall be applicable to this Competition.

### (b) ZONE FOOTBALL LEAGUE (ZFL) LEAGUE ONE (L1) COMPETITION

This Competition is a Joint Competition consisting of a number of Members of the Zones as determined annually with each Member being responsible to field three (3) Senior Grade Teams, First Grade, Reserve Grade and Third Grade; such teams as the Zones may determine from time to time. There is no restriction on a Player in any Grade **except for Finals Series Fixtures for which qualifications apply**. Competitions shall be arranged to find a Premier and a Grand Final winner in each Grade. Promotion and relegation shall be applicable to this Competition.

### (c) ZONE FOOTBALL LEAGUE (ZFL) LEAGUE TWO (L2) COMPETITION

This Competition is a Joint Competition consisting of a number of Members of the Zones as determined annually with each Member being responsible to field two (2) Senior Grade Teams, First Grade and Reserve Grade. There is no restriction on the exchange of Players in First Grade or Reserve Grade **except for Finals Series Fixtures for which qualifications apply**. Competitions shall be arranged to find a Premier and a Grand Final Winner in each Grade. Promotion and relegation shall be applicable to this Competition.

### (d) ZONE FOOTBALL LEAGUE (ZFL) LEAGUE THREE (L3) COMPETITION ZONE FOOTBALL LEAGUE ONE (L1) WOMEN'S COMPETITION

This Competition is a Joint Competition consisting of a number of Members of the Zones as determined annually with each Member being responsible to field two (2) Senior Grade Teams, First Grade and Reserve Grade. There is no restriction on the exchange of Players in First Grade or Reserve Grade **except for Finals Series Fixtures for which qualifications apply**. Competitions shall be arranged to find a Premier and a Grand Final Winner in each Grade. Promotion and relegation shall be applicable to this Competition.

### (e) OVER 35 AGE GRADE DIVISION COMPETITIONS

These competitions are Joint Competitions consisting of a number of Members of the Zones as determined annually by the Directors or the Joint Board of Directors. The Competitions shall be arranged to find a Premier and a Grand Final Winner in each Division. The number of Divisions is dependant upon applications received and determined on an annual basis. There is an eligible age restriction on players competing in Over 35 Grade Division Competitions in that Registered players must have reached the age of 35 years or older in order to be eligible for this Competition.

(f) OVER 45 AGE GRADE DIVISION COMPETITIONS

These Competitions are Joint Competitions consisting of a number of Members of the Zones as determined annually by the Directors or the Joint Board of Directors. The Over 45 event may be organized as Competitions with arrangements to find a Premier and a Grand Final Winner in each Division; or may be organized as 'social competitions' in which extra games may be scheduled in lieu of Finals Series Matches – the Joint Board shall determine the organization.

The number of Divisions is dependent upon applications received and determined on an annual basis. There is an eligible age restriction on players competing in Over 45 Grade Division Competitions in that Registered players must have reached the age of 45 years or older in order to be eligible for this Competition.

(g) ALL AGE GRADE DIVISION COMPETITIONS

These Competitions are Joint Competitions consisting of a number of Members of the Zones as determined annually by the Directors or the Joint Board of Directors. The Competitions shall be arranged to find a Premier and a Grand Final Winner in each Division. The number of Divisions is dependent upon applications received and determined on an annual basis.

(h) JUNIOR AGE GRADE DIVISION COMPETITIONS

These Competitions are Joint Competitions consisting of a number of Members of the Zones as determined annually. There is an eligible Age Restriction on a Registered Player competing in each Age Grade Competition from 12 Age Grade to 18 Age Grade inclusive. The number of Divisions is dependent upon the applications received and is determined on an annual basis. Each Division Competition shall be arranged to find a Premiership Winner and Grand Final Winner for each Division in each Age Grade. These Divisions are subject to Competition Rule Variations as set out in Regulation D and other requirements as noted.

(i) JUNIOR AGE GRADE DIVISION MINI ROOS FOOTBALL

FFA These Divisions consist of a Member being entitled to field registered FFA Participants in Mini Roos Football games commencing from Age Grade 5 to Age Grade 11 inclusive. All Fixtures in Mini Roos Football Games shall be NON-COMPETITION with no points scores being kept. The Mini Roos Football Games are subject to Special Rules provided to each Zone by FFA requirements in conducting Mini Roos Football games.

### **B03 FINAL SERIES COMPETITION & STRUCTURE**

The Zone Association shall, in pursuance of the authority vested in it by the Constitution & By-Laws of

the Zone Association and the approval and sanction of NNSW Football and FFA, subject to these Regulations, conduct a Final Series for its Members and Participants; such Final Series shall be determined from time to time by the Directors of the Zone Association.

The Final Series conducted may be the product of a Joint Board decision to conduct such Final Series between Members of the three Zones.

A Final Series shall be conducted for all Competitions following completion of all Official Fixtures and based upon placings of teams in the Official Fixtures Point Score Table for each Division.

The following formats may be used in all Final Series.

#### **(a) 14 team divisions:**

##### **1<sup>st</sup> Round**

- (i) First Place (Premiers) a bye
- (ii) Preliminary Semi-Final – 2<sup>nd</sup> Place v 3<sup>rd</sup> Place
- (iii) Elimination Semi-Final – 4<sup>th</sup> Place v 5<sup>th</sup> Place

##### **2<sup>nd</sup> Round**

- (iv) Major Semi-Final – 1<sup>st</sup> Place (Premiers) v Winner of the Preliminary Semi-Final
- (v) Minor Semi-Final – Loser of Preliminary Semi-Final v Winner of Elimination Semi-Final

##### **3<sup>rd</sup> Round**

- (vi) Preliminary Final – Loser of Major Semi-Final v Winner of Minor Semi-Final

##### **4<sup>th</sup> Round**

- (vii) Grand Final – Winner of Major Semi-Final v Winner of Preliminary Final

The winner of the Grand Final shall be the Grand Final Winner for that Division and Grade.

#### **(b) 12,10,8 and 6 team divisions:**

##### **1<sup>st</sup> Round**

- (i) Major Semi-Final – 1<sup>st</sup> Place (Premiers) v 2<sup>nd</sup> Place
- (ii) Minor Semi-Final – 3<sup>rd</sup> Place v 4<sup>th</sup> Place

##### **2<sup>nd</sup> Round**

- (iii) Elimination Final – Loser of Major Semi-Final v Winner of Minor Semi-Final

##### **3<sup>rd</sup> Round**

- (iv) Grand Final – Winner of Major Semi-Final v Winner of Elimination Final

The winner of the Grand Final shall be the Grand Final Winner for that Division and Grade.

#### **(c) Zone Football League (ZFL):**

<b>Qualifying Semi-Finals</b>	<b>Two Legs - Home and Away basis</b>	
	<b>Week 1 4 v 1 Saturday</b>	<b>3 v 2 Sunday</b>
	<b>Week 2 1 v 4 Sunday</b>	<b>2 v 3 Saturday</b>
<b>Grand Final</b>	<b>2 Winners of Qualifying Semi-Finals play-off</b>	

### **B04 SPECIAL COMPETITION(S)**

The Zone Association may from time to time conduct a Special Competition(s) such as a Knock-out Competition, an Intra-State Competition, a Pre-Season Competition or the like. An application from interested football organizations to compete in a Special Competition shall be called for each Season. The Directors of the Zone Association shall determine when a Special Competition is to be conducted, together with the terms and conditions for conducting the Competition.

## **B05 THE OBJECTS OF THE COMPETITIONS**

The objects of the Competitions shall be to conduct and control, in every respect in each season, Football Competitions between Members and at all times to safeguard the interests of the Members participating in the Competitions.

## **B06 COST OF OPERATING THE COMPETITIONS**

The total cost of operating the Competitions after making allowance for sponsorship receipts shall be the responsibility of all participating Members, through the parent Zone Associations. All sponsorship arranged by the Association(s) relating to the Competitions shall be available for the operation of the Competitions. The balance, if any, of the funds required shall be obtained by charging each Member a Competition Fee and any other Fees, Levies and Charges. Such Fees, Levies and Charges may vary from Competition to Competition and are set to cover the costs associated with conducting the Competitions should sufficient funds not be available from sponsorship.

The obligation to conduct the Competitions referred to in these Regulations shall only operate for so long as the cost of such operation is covered by the receipts provided for in the Regulation above.

## **B07 POLICY AND DISCIPLINARY MATTERS**

All Policy and Disciplinary matters in relation to the Competitions shall be vested in the Directors of the Zone Association and/or the Joint Board of Directors of the three Zone Associations, taking into consideration any recommendations submitted by the Competitions Committee or any other Committee so commissioned to make such recommendations.

For the purpose of defining Policy and without restricting the generality of the expression 'policy' the following shall be deemed to be matters of policy:

- (1) determination of the name of each Competition;
- (2) determination of the Member who shall be entitled to participate in the Competitions and the name that each Team representing a Member shall be permitted to use in the Competitions;
- (3) determination of promotion and relegation in relation to any Competitions;
- (4) determination of the number of Members to compete in the Competitions;
- (5) the adoption or variation of the Regulations to govern the operation of the Competitions;
- (6) admission of new Members to the Competitions;
- (7) the right to fill a casual vacancy occurring in the membership of a Competition;
- (8) the right to suspend a Member from participation in the Competitions;
- (9) determination of the criteria and standards necessary for each Division or Age Grade Division of the Competitions;
- (10) determination of Team Grading;
- (11) the right to increase or decrease the number of Competitions;
- (12) the right to abandon a Competition and organize any other Competition.

## **B08 AUTHORITY/JURISDICTION OVER A COMPETITION MEMBER**

Notwithstanding the Affiliation of a Member with any other Zone Association or Organisation, the Zone Association alone shall, subject to these Regulations hereof, have authority and jurisdiction over:

- a Member participating in the Competitions;
  - an Official of such Member;
  - a Team Official of such Member;
  - a registered Player competing in the Competitions.
- (a) Notwithstanding the provisions of these Regulations, if a Player or Team Official registered by a Member with the Zone Association pursuant to the Regulations is, in the opinion of the Member deserving of a punishment other than a punishment automatically provided in respect of such Competition, the Member shall refer such Player or Team Official and the particulars of his/her offence to the Directors of the Zone Association who shall then have jurisdiction in respect of such Person and Offence.
- (b) If a Member affiliated with another Zone Association behaves in a manner which is, in the opinion of the Zone Association, prejudicial to the best interests of football or is acting in breach of the Zone Association's Constitution, Regulations or By-Laws, the Zone Association shall forthwith advise the other Zone Association that such Member has been referred to the Directors of the Zone Association for adjudication thereon and the Directors of the Zone Association shall have jurisdiction accordingly.

#### **B09 ADMINISTRATION OF THE COMPETITIONS**

The Competitions shall be administered in every respect by the Directors of the Zone Association or the Joint Board of Directors of the Zone Associations, which may delegate the whole or part of their powers to any Persons or Committees on such terms and conditions as may be deemed to be necessary.

- (a) In all instances, where the words 'The Zone Association' or 'Joint Board of Directors of the Zone Associations' or 'Competition Committee' or 'Disciplinary Committee' appear in the Regulations, these words may also mean one or more of the Committees formed by the Zone Association or Joint Board of Directors of the Zone Associations to undertake the duties assigned to them.
- (b) Nothing herein shall prevent the Directors of the Zone Association or Joint Board of Directors of the Zone Associations from approving a course of action to meet unforeseeable circumstances not covered by these Regulations, providing that reasonable notification shall be given to a Member(s) and Participants affected by such action.

#### **B10 NOMINATION FOR MEMBERSHIP OF THE COMPETITIONS**

Each year a Member shall apply on the appropriate Nomination Form supplied by the Zone Association to gain Membership of the Competitions or to retain its Membership in the Competitions.

- (a) In its deliberations on the Nomination for Membership of the Competitions by a Member, the Zone Association shall take into account the efficiency of the Nominee's administration as evidenced by its dealings with the Zone Association, its standing with fellow Members, Match Official(s), the Media and the Community and such other criteria that the Zone Association may from time to time determine.
- (b) Each Nominee for the Competitions shall enclose with its Nomination Form any Competition Membership Fees applicable for the highest Competition for which it has applied.

#### **B11 TEAM REGISTRATIONS**

A Member shall advise the Zone Association on the appropriate form supplied by the Zone Association of its Team Registrations for the various Age Grade Division Competitions. A Team

Registration Form is to be lodged with the Zone Association no later than the deadline set on the scheduled Zone Association Registration Date.

- (a) A Team shall not be nominated unless that Team at the date of nomination contains a minimum of nine (9) Players each signed on a Team Registration Form.
- (b) Except in unusual circumstances and then only at the discretion of the Directors of the Zone Association can a Team be admitted to the Competitions after Nominations have closed.
- (c) The decision by the Directors of the Zone Association regarding the acceptance of a Team in the Competitions is final and not subject to appeal to any other authority.

## **B12 TEAM GRADING**

In conjunction with the lodgment of the Team Registration Form, a Member with Teams competing in the Junior Age, All Age, and Over 35/45 Grade Division Competitions, shall be responsible to notify the Association of the recommended grading of each of its teams to participate in the various Divisions, with full reasoning provided to support the recommended gradings. The Grading Committee shall adjudicate on each grading recommendation.

- (a) When the number of Teams entered in a particular Age Grade is sufficient to warrant the running of a Competition in two (2) or more Divisions, then each Team shall be graded as far as is practicable into a Division most suited to its ability.
- (b) A composite Team shall be graded into the higher Age Grade eg a composite of 13 and 14 ages shall be graded and play in 14 Age Grade.
- (c) A Team/Player in the Mini Roos Football shall not be subject to grading by the Zone Association.
- (d) The Grading Committee recommendations may be presented to the Member Clubs. The decision so reached regarding the grading of a Team is final and is not subject to appeal to any other Authority.

## **B13 MEMBER WITH TEAMS IN SAME COMPETITIONS**

Where a Member has more than one (1) Team graded in the same Division of a Competition, each Team so graded shall be recognised as a separate Team and no exchange of Players shall be allowed, except for a Player who has been regraded according to Regulations.

## **B14 A COMPETITION MEMBER**

A Member (herein may also be called a Club or a Team) shall consist of a properly constituted and Registered Club and/or Team which, having made application in the approved manner, is deemed to have met the criteria of the Competitions and has been accepted into the Competitions in accordance with the Regulations.

Membership for the time being of the Competitions shall constitute a binding agreement between the Zone Association and a Member of the Competitions to refer all Protests, Claims and Complaints between the Member and another Member, or between the Member and the Zone Association, to the Association for hearing and determination by the Disciplinary Committee or the Competitions Administrator (Disciplinary).

## **B15 DEVELOPMENT STATUS**

A Member entering the Competitions may apply to the Directors of the Zone Association for Development Status.



- (a) Development Status entitles the Member to special assistance and guidance from the Zone Association for a specified period as determined by the Directors of the Zone Association.
- (b) Development Status guarantees the Member shall not be subject to Relegation for a specified number of Seasons as determined by the Directors of the Zone Association.

#### **B16 MEMBER APPLYING TO COMPETE IN OTHER COMPETITIONS**

A Member shall not make any arrangements with Football Federation Australia (formerly Australian Soccer Association), Northern NSW Football or another State Federation, their Members or Participants to organize a Competition Fixture or an event either in their territory or the Zone Association's territory unless such Member has obtained prior written approval from the Zone Association. The Directors of the Zone Association may on granting any approval include such Terms and Conditions they consider necessary to safeguard the interest of their Competitions and Members of the Competitions.

In the event that no prior approval has been obtained the Directors of the Zone Association shall exercise their rights to impose any penalties as they deem fit; such penalties may include the suspension/cancellation of Membership of the Zone Association or cancellation of any arrangements so made and in addition award compensation to any organization that may have been disadvantaged by the unauthorized arrangement.

#### **B17 APPLICATION FOR EXTENSION OF TIME TO PAY**

A Member which cannot meet all of its financial commitments to the Zone Association on the due date may be granted an extension of time to pay by the Directors of the Zone Association. An application by a Member for an extension of time to pay shall be submitted in writing a minimum of fourteen (14) days prior to the due date of the account. Such application must include a reasonable explanation and shall include the undertaking of a guarantee to finalise the account on a nominated date and time. The Directors of the Zone Association, in granting an extension of time to pay, may impose a surcharge not exceeding 10% on the outstanding amount.

#### **B18 UNFINANCIAL COMPETITION MEMBERS**

Should the accounts from the Zone Association to a Member remain unpaid for a period of thirty (30) days after they become due, then the Member may, after notice of the default shall have been sent to it by the Zone Association, be declared an Unfinancial Member.

- (a) The Directors of the Zone Association may consider allowing such an Unfinancial Member to continue participation in the Competitions up to a period not exceeding four (4) Competition Fixtures. An Unfinancial Member may not receive any Competition points in these four (4) Competition Fixtures.
- (b) A Team is not entitled to participate in a Finals Series Competition Fixture if its Member Club has not paid the Zone Association's accounts in full before its last Premiership Fixture. Should a vacancy occur in the Finals Series Competitions due to such action, this vacancy shall be filled by the next highest Team on the Points Table in the same Competition whose Member Club has met its financial obligations to the Zone Association.
- (c) A Member Club is not entitled to be considered for future Membership in any District Division Competition if its accounts from the Zone Association have not been paid in full by 30 September each year.

The Directors of the Zone Association reserve the right to Relegate a Club and/or Team not fulfilling its financial obligations to a lower Competition or refuse its Membership. Should a vacancy occur due to this Regulation it shall be filled by a Club and/or Team that qualifies under the Regulations.

#### **B19 MEDICAL, HOSPITAL AND AMBULANCE SERVICE**

A Member, its Officials, Team Officials, Participants or a person engaged in voluntarily participating in the affairs of a Member should at all times maintain at their expense membership of a Medical/Hospital Benefit Fund and Ambulance Fund.

#### **B20 PROMOTION AND RELEGATION**

Promotion and Relegation of a Member (hereinafter may be called Club) is not automatic because of its Team's position on the Points Table at the conclusion of the Premiership Competition. Its Promotion or Relegation shall be based on the criteria determined from time to time by the Directors of the Zone Association and notified to a Member.

(a) ZONE FOOTBALL LEAGUE (ZFL) PREMIER LEAGUE (PL) COMPETITION

Except as provided for in other Regulations, the Club whose First Grade Team finishes at the bottom of the Premier League becomes liable for Relegation and the Club whose First Grade Team finishes at the top of the League One becomes liable for Promotion.

However

the ability of the Clubs to meet Zone Premier League criteria will also be considered by the Joint Board Panel and the Competition Administrator/Coordinator.

(b) ZONE FOOTBALL LEAGUE (ZFL) LEAGUE ONE, TWO, THREE COMPETITIONS  
ZONE FOOTBALL LEAGUE WOMEN'S LEAGUE ONE (L1) COMPETITIONS

Except as provided for in other Regulations, the Club whose First Grade Team has won the ZFL League Two (L2) Competition Premiership MUST be promoted to ZFL League One (L1) Competition; and the Club whose First Grade Team was last in the ZFL League One (L1) Competition Premiership MUST be relegated to ZFL League Two (L2).

Except as provided for in other Regulations, the Club whose First Grade Team has won the ZFL League Three (L3) Competition Premiership MUST be promoted to ZFL League Two (L2)

Competition; and the Club whose First Grade Team was last in the ZFL League Two (L2) Competition Premiership MUST be relegated to ZFL League Three (L3).

(c) ALL AGE GRADE, OVER 35 GRADE, OVER 45 GRADE, JUNIOR AGE GRADE DIVISIONS

Except as provided in all other Regulations, the Team winning its Premiership Competition in its Division becomes eligible for Promotion to a higher Division Competition in the following season.

The Team finishing last in the Premiership Competition in its Division becomes liable for Relegation to a Lower Division Competition in the following Season.

During consideration of a Team's Promotion or Relegation, the Grading Committee shall give due regard to the quality of each Player in the Team to ensure that the Team comprises Players of similar quality to the previous Season.

No Premiership winning Team shall refuse to be promoted.

## **B21 RESTRICTIONS ON A CLUB NOT INCORPORATED**

Notwithstanding other Regulations on the same subject matter, the Zone Association shall not accept a Member into any Competition unless the Club is an INCORPORATED BODY and Registered with FFA.

## **B22 SPONSORSHIP OF THE COMPETITIONS**

The Zone Association may seek a Sponsor(s) to assist with the funding of the Competitions.

- (a) The Administration Costs and Prize Monies for the Competitions shall be funded exclusively from Sponsorship or from Members.

- (b) A Member shall not enter into any Sponsorship agreement without first obtaining the prior written consent of the Zone Association which may place such conditions as it deems necessary before consenting to any such Sponsorship.
- (c) Any arrangement for newspaper, radio or television coverage shall be made by the Zone Association and a Member shall be bound by any arrangements made.
- (d) A Member shall be bound by any Sponsorship arrangements and subsequent conditions introduced by the Zone Association in respect to the conduct of the Competitions.

### **B23 TEAM WITHDRAWAL FROM COMPETITIONS AND FINAL SERIES**

A Member wishing to withdraw a Nominated Team must notify the Zone Association Office not less than seven (7) days prior to the issue and receipt of the Official Fixtures draw for the Competition in which the Team was to compete.

- (a) Should a Club nominate more than one (1) Team in any Age Grade Division and then decide to withdraw a Team from that Age Grade Division, the Team withdrawn shall be the Team graded lower.
- (b) In the event that a Team withdraws from the Competition or Final Series for any reason, the Zone Association reserves the right to impose a penalty fine on the Club for improper interference to the Competition or Final Series or a compensation fee for the establishment costs of arranging another Team to replace it.
- (c) A Team withdrawing after the Official Fixture list has been prepared shall forfeit the Competition Fee and any other Fees paid, plus at the discretion of the Zone Association a penalty fine may be imposed.

### **B24 COMMITTEES ESTABLISHED BY THE ZONE ASSOCIATION**

The Zone Association may, pursuant to the authority vested in it by the Constitution & By-Laws of the Zone Association, have Standing Committees and establish other Committees to perform the duties assigned to them hereunder or as from time to time determined by the Directors of the Zone Association.

The President, or failing him/her, the Director nominee, shall be Chairperson of the Committee ex-officio. Each Committee shall elect a Deputy Chairperson who shall act as Chairperson in the absence of the President. Either Chairperson shall represent the Committee, see that its business is properly conducted, fix the date and venue of meetings in consultation with the Secretary or Administration Officer and report to the Directors of the Zone Association on its work. Each Committee may appoint a Sub-Committee having such members and assigning to it such of the Committee's duties as it may deem fit. Each Committee, upon establishment, shall have specific duties allocated; however, all Committees shall be responsible for the following matters:

- (a) To elect its own Secretary and other officers;
- (b) No Committee is authorized to commit any Zone Association funds or enter into any agreement or commence any project without prior consultation and approval from the Directors of the Zone Association.
- (c) Unless otherwise specified in other Regulations, each Committee is to meet as many times as practicable but not less than twice per year. Unless otherwise specified in other Regulations a quorum for each Committee shall consist of not less than one half of the Committee being in attendance and voting in person. Each Committee may meet and adjourn as it deems proper. Questions arising at any Committee meeting shall be determined by a majority of votes of the persons present and in the case of equality of votes the Chairperson shall have a second or casting vote.
- (d) To work in harmony and cooperation with other Committees established by the Zone Association, the Zone Administration Officer, the Zone Technical Director (Manager – Coaching/Development) and any other officials who may from time to time be appointed.

- (e) To enquire into the relevant By-Laws and Standing Orders of the Zone Association and from time to time recommend amendments as may be deemed necessary.
- (f) To handle any other duties or assignments that may from time to time be delegated by the Zone Association.

**B25 ZONE TECHNICAL DIRECTOR / MANAGER (COACHING/DEVELOPMENT)**

The Directors of the Zone Association may appoint a Zone Technical Director / Zone Manager (Coaching/Development) / Zone Director of Coaching who shall work in conjunction with the NNSW Football Technical Director, the Representative Committee and any other Committee that the Directors of the Zone Association may from time to time establish to direct the activities of the Zone Technical Director / Zone Manager (Coaching/Development) / Zone Director of Coaching. His/her specific duties shall be:

- (a) To design, organize, coordinate and conduct Coaching programs for aspiring Coaches that embrace each level of football in the Zone Association's territory in accordance with the Regulations of the Zone Association and the guidelines laid down by the NNSW Football Technical Director.
- (a) To recommend to the appropriate Committee suitable qualified persons to undertake the responsibility to Coach the Zone Association Representative and Development Teams as required from time to time.
- (b) To assist Coaches appointed by the Zone Associations for their Representative Squads.
- (c) To promote the development of football by offering Coaching Courses.
- (e) To establish Coaching Coordinators and recommend for appointment suitable persons to undertake the responsibility of Coaching Coordinators.
- (f) To prepare a written submission for the Zone Association on a regular basis detailing all the courses, training sessions and general activities undertaken or to be undertaken during the period and to make himself/herself available, given seven (7) days notice, to attend any meeting of the Directors of the Zone Association to discuss such activities.

**B26 ZONES COMPETITION ADMINISTRATOR - DISCIPLINARY**

The Joint Board of Directors of the Zone Associations shall appoint a Zones Competition Administrator - Disciplinary. His/her specific duties shall be to exercise the powers as defined in the Regulations covering all Disciplinary matters.

**B27 ZONES CHAIRPERSON OF THE DISCIPLINARY COMMITTEE**

The Zones Competition Administrator – Disciplinary shall appoint a Chairperson of the Zones Disciplinary Committee. His/her specific duties shall be to exercise the powers as defined in the Regulations covering the Chairperson and operation of the Zones Disciplinary Committee.

**B28 ZONES CHAIRPERSON OF THE APPEALS BOARD**

The Zones Competition Administrator - Disciplinary shall appoint a Chairperson of the Zones Appeals Board. His/her specific duties shall be to exercise the powers as defined in the Regulations covering the Chairperson and operation of the Zones Appeals Board.

**B29 ZONE ASSOCIATION FIXTURES OFFICER**

Directors of the Zone Association may appoint a Zone Fixtures Officer. His/her specific duties shall be:

- (a) To arrange the draw for the Season's programs of Premiership Competitions, Finals Series Fixtures, Championships, Cups or other Competitions arranged by the Zone Association from time to time.

- (b) To coordinate and produce the official Fixture List prior to the commencement of the Competitions and reschedule Fixtures should any changes be necessary.
- (c) To allocate Venues, nominate Kick-Off Times and any other matters relating to Fixtures.

### **B30 ZONE ASSOCIATION REGISTRAR**

The Directors of the Zone Association may appoint a Zone Registrar. His/her specific duties shall be:

- (a) To advise the Zone Association regarding the interpretation of the Regulations in respect of the Qualifications and Status of Registered Players.
- (b) To state the Qualifications of Registered Players for different Competitions organized by the Zone Association or the NNSW Football.
- (c) To accept all duly completed Registered Player and Team Official Registration Forms in accordance with the Regulations.
- (d) To keep records and files of all such Forms and such other details as may be reasonably required.
- (e) To compile and publish a list of Amateur and Professional Players.
- (f) To keep a record of Cautions, Send-Offs and/or any other Disciplinary action against Registered Players and Team Officials as required in the Regulations.
- (g) To advise the Zone Association on the eligibility of Registered Players and Team Officials to participate in the Zone Association Competitions or Representative Fixtures.

### **B31 ZONE ASSOCIATION OFFICIALS - OTHER**

The Directors of the Zone Association may appoint such other Officers as it may deem necessary for the efficient running of the Zone Association.

Where the Directors of the Zone Association have determined to appoint an Operations Manager for the Zone Association, such person shall assume responsibility for many of the duties as detailed in Regulations B 24, B 29, B 30, B31, B32 as well as any other duties detailed in his/her terms of employment and job description.

### **B32 ZONE ASSOCIATION DELEGATES**

The Directors of the Zone Association may appoint Delegates to represent the Zone Association on the following Organisations:

- NNSW Peak Steering Committee
- NNSW Football Referees Standing Committee (Local Branch)
- Sports Council of Local Governments

All Directors of the Zone Association shall be entitled to sit as members of the Joint Board of Directors of the three Zone Associations whenever it shall meet.

Issued: February 2018  
Review: January 2019